

Regular meeting (CONSENT AGENDA)

Alva Independent School District #001 Board of Education

Date: \_\_\_\_\_(mmddyy)

Time: \_\_\_\_\_

Location: Board Room, Superintendent's Office, 418 Flynn St., Alva, OK 73717

Telephone: (580) 327-4823 FAX (580) 327-2965

\*Policy, Procedures and Contracts are available for review in the Administration office of the Alva School District. The order of items on the agenda may be changed. The Board may discuss, make motions, and vote upon all matters appearing in this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter. This agenda was posted (date) \_\_\_\_\_(time) \_\_\_\_\_ on the window of the Administration Office and faxed or mailed to news media as of this date. Notice of Scheduled Board of Education meetings for 2003 on file as of December 15, 2002 at the County Clerk's office in the Woods County Courthouse. Location of executive sessions will be moved to 412 Flynn, if necessary.

1. Call to order and recording of members present and absent.
2. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at a board meeting will be approved by one board vote, unless any board members desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:
  - a. Addition of new items of new business to the agenda, (Items needing prompt attention by the Board which were not known at the time the agenda was prepared).
  - b. Approval of the minutes of the \_\_\_\_\_(date) regular meeting and approval of the minutes of the \_\_\_\_\_(date) special meeting, if any.
  - c. Approval of the Treasurer's report on the status of funds and investments.
  - d. Approval of the Activity Fund Report.
  - e. Approval of current fund-raisers for the Activity Fund Account, if any.
  - f. Approval of inner-account transfers for the Activity Fund Account, if any.
  - g. Approval of sanctioning of organizations and associations, if any.
  - h. Approval of the following donations, if any:
  - i. Approval of Child Nutrition Fund Breakfast and Lunch Reports, if any.
  - j. Approval of function changes to appropriations, if any.
  - k. FY (current year) Board Policy Review.
    1. Suggestions of changes to Section "\_\_\_\_\_" of the Board Policy Manual, previously given first reading.
    2. Approval of changes to Section "\_\_\_\_\_" of the Board Policy Manual, if any.
    3. First reading of Section "\_\_\_\_\_" of the Board Policy Manual.
    4. Approval of other policy changes, if any.

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3. Vote to approve or not to approve purchase order encumbrances for the following funds for FY (current year).

- a. General Fund 11, #\_\_\_\_\_, inc., with change orders #\_\_\_\_\_, \$ \_\_\_\_\_  
inc.; General Fund 11 Payroll, #\_\_\_\_\_, inc., with payroll \$ \_\_\_\_\_  
change orders #\_\_\_\_\_, inc., for a year-to-date total of
- b. Cooperative Education Fund 12, #\_\_\_\_\_, inc., with change \$ \_\_\_\_\_  
orders #\_\_\_\_\_, inc.; Cooperative Education Fund 12 Payroll \$ \_\_\_\_\_  
#\_\_\_\_\_with change orders #\_\_\_\_\_, for a  
year-to-date total of \$\_\_\_\_\_.
- c. Building Fund 21, #\_\_\_\_\_, inc., with change orders \$ \_\_\_\_\_  
#\_\_\_\_\_, inc.; Building Fund 21 Payroll #\_\_\_\_\_ \$ \_\_\_\_\_  
with change orders #\_\_\_\_\_, for a year-to-date total  
of \$\_\_\_\_\_.
- d. Child Nutrition Fund 22, #\_\_\_\_\_, inc., with change orders \$ \_\_\_\_\_  
#\_\_\_\_\_, inc.; Child Nutrition Fund Payroll # \_\_\_\_\_ \$ \_\_\_\_\_  
with change orders, #\_\_\_\_\_, inc., for a year-to date  
total of \$\_\_\_\_\_.
- e. Bond Fund 33, #\_\_\_\_\_, inc., with change orders #\_\_\_\_\_ \$ \_\_\_\_\_  
for a year-to-date total of \$\_\_\_\_\_.

4. Superintendent’s reports: -- items of information that do not require any board action.

- a.
- b.
- c.
- d.

5. Principal’s reports -- items of information that do not require board action  
(listed alphabetically by name of principal)

- a. Alva Middle School Principal
- b. Lincoln Elementary School Principal
- c. Longfellow Elementary School Principal
- d. Alva High School Principal
- e. Washington Elementary School Principal

6. Items of current business:

- d. Discuss, with possible board action,  
\_\_\_\_\_.
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\_\_\_\_\_.

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- 7. Items of new business:
  - a. Discuss, with possible board action,  
\_\_\_\_\_.
  - b. Discuss, with possible board action,  
\_\_\_\_\_.
- 8. Signing of documents approved by earlier action.
- 9. Proposed executive session for discussion of the following items, as authorized by O.S.S. Title 25 Section 307(B1-8) of the Oklahoma Open Meeting Act, with possible vote to be taken upon return to open session.
  - a. (Items to be listed for executive session must be of like nature for each session/see school law or open meeting act).
- 10. Declaration by presiding officer that the executive session is over.
- 11. Vote to acknowledge the return to open session.
- 12. Executive Session Minutes Compliance Announcement.
- 13. Vote to approve the following items discussed in executive session as authorized by O.S.S. Title 25 Section 307 (11.E.3) of the Oklahoma Open Meeting Act.
  - a. (Items to be voted on after executive session must be of like nature for each session/see school law or open meeting act).
- 14. Signing of documents approved by earlier action.
- 15. Vote to adjourn.

Adopted: March 06, 2000

Revised: January 06, 2003  
January 27, 2003

Legal Reference: O.S.S. Title 25, Section 301-314, Oklahoma Open Meeting Act

Cross Reference: 1999 Edition, Open Meeting Act Handbook/OSSBA  
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